



CITY CLERK'S DEPARTMENT
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October 30, 2014

Our File No: 0580-20 FOI-14-29

Kerry Morris
 784 East 15th Street
 North Vancouver, BC
 V7L 2S4

Dear Mr. Morris:

Re: Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")

Further to your request under the Act, for records related to the City's water utility, there is a high volume of records responsive to this request. Please be advised that under Section 75 of the Act the City is permitted to charge fees for processing your request. In this case, we have estimated the fees as follows:

Locating and retrieving a record:	
Estimated time: 10 hours @ \$7.50 per ¼ hour	\$300.00
First 3 hours free @ \$7.50 per ¼ hour	Less (\$90.00)
Copying records:	
Estimated pages: 100 pages @ \$.25 per page	\$25.00
TOTAL: \$235.00	

We require payment in full, for retrieving and photocopying the records responsive to your request, before we proceed further in processing the file. Please advise us of your intention in this regard. Further, before any documents can be released they must be reviewed by the third party account holder.

Under Section 52 of the Act you may ask the Information and Privacy Commissioner to review any matter related to the City's response to your request. The Act allows you 30 days from the date you receive this notice to request a review by writing to:

Office of the Information and Privacy Commissioner
 P.O. Box 9038, Stn Prov Govt
 Victoria, BC V8W 9A4
 Phone: 250-387-5629 Fax: 250-387-1696

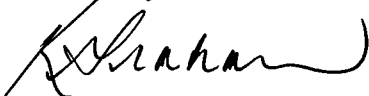
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If you request a review, please provide the Privacy Commissioner's office with the following information:

1. Your name, address and telephone number;
2. The request number assigned to your request (14/29);
3. A copy of this letter;
4. A copy of your original request for information;
5. Detailed reasons or grounds upon which you believe the extension is not in accordance with Section 10 of the Act.

Should you have any questions regarding the foregoing, please do not hesitate to contact me at 604-990-4234 or kgraham@cnv.org.

Yours truly,

A handwritten signature in cursive script, appearing to read 'K. Graham', written in black ink.

Karla Graham
City Clerk